

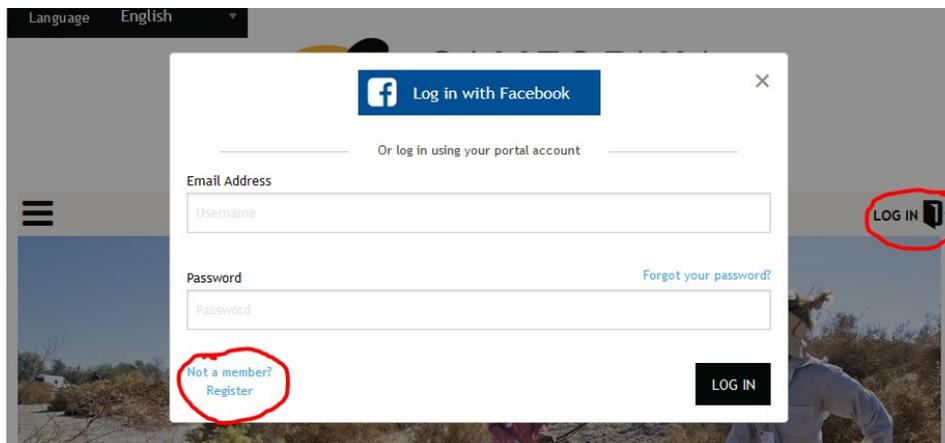


Volunteer Online Experience

Guide to California State Parks Foundation's new volunteer experience

Creating an account

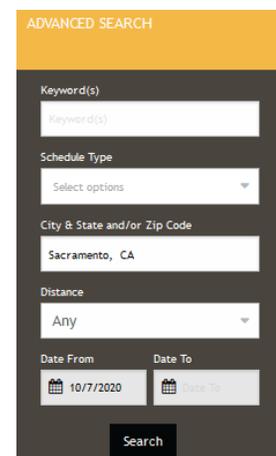
In order to sign up for one of our volunteer workdays, you must create a new account or login to an existing account.



You will be taken to the sign-up page to fill out a form with basic contact information and to create your login. California State Parks Foundation is committed to protecting and respecting your privacy. Information collected in the form is used ONLY by the California State Parks Foundation to give you the best volunteer experience possible.

Browse Upcoming Workdays

To find an event near you, navigate to our main page [volunteer home page](#) to view our calendar and map. You can also utilize our advanced search bar to type in your city, zip code, the distance you are willing to travel, keywords, and dates.



Sign up for a workday

To sign up for a workday, click on the park of interest. It will take you to the park's page with all upcoming volunteer opportunities. You will see a 'sign up' button and a 'sign up with a team (guests)' button.

Sign Up

FRIDAY, OCTOBER 9, 2020 FROM 9:00 AM - 12:00 PM
FORT ORD DUNES STATE PARK

Location: Marina, CA 93933

Volunteer Limit: 20 | Spots Remaining: 6

To help protect sensitive habitat we will be removing vegetation encroaching on a fire road and using it to cover a social trail in order to discourage illegal off-trail hiking that disturbs sensitive habitats. We will also be picking up trash as needed.

Full opportunity address and directions will be sent to you by e-mail after you sign up.

SIGN UP **SIGN UP WITH A TEAM (GUESTS)** ?

If you are only signing yourself up for the workday, you can simply click 'sign up'. For those who are signing up a family member, friends, work colleague or other guests, you can click the 'sign up with a team (guests)' button. To sign up with a guest, you will have to create a 'team'. You will be able to choose from a previously created team or create a new team.

Opportunity Sign Up

Sign Up your Team (Guests)

Fort Ord Dunes State Park

Fort Ord Dunes State Park

OPTION 1: CHOOSE ONE OF YOUR TEAMS

Choose a Team:

SELECT

OR

OPTION 2: CREATE A NEW TEAM

Put together your own team of people to work with on this opportunity.

CREATE TEAM

Creating a New Team for guest sign up

All teams will have a 'team captain' who is the person that created the team and team members. Upon creating a new team, you will be asked to fill out the information below. Please note that age is only required for minors and that an email (while preferred) is not required. If you try to use a duplicate email for any of

your team members, you will receive an error message and it will not register that team member.

The screenshot shows a registration form with two main sections. Step 1, 'Enter Basic Team Information', includes three text input fields: 'Team Name', 'Team Description', and 'Company/Group Affiliation'. Step 2, 'Add Team Members', features a table with columns for 'First Name', 'Last Name', 'E-mail', 'Phone', 'Age', and 'Team Capt.'. The first row is pre-filled with 'Melissa', 'Potts', 'melissa@calparks.or', a phone field, '0', and a checked checkbox. Below this are three numbered rows (1, 2, 3) for additional team members, each with empty input fields and an unchecked checkbox. A note at the top right of Step 2 states 'Age only required for minors.' and 'A team cannot be larger than 99 team members including yourself.'

Email Reminders

After you sign up for a workday, you (and any team members) will receive an automated confirmation email within the hour confirming your registration.

Closer to the date of the workday, we will send two reminder emails detailing what to bring, directions to the meeting points, and other important information you will need for a successful day with us. Please check these emails and read them thoroughly.

Camping Registration

Some workdays offer camping as a thank you to volunteers. Due to limited capacity, only registered volunteers can take advantage of this opportunity. Please do not sign up anyone who is not planning to volunteer with us.

This workday offers all registered volunteers an opportunity to camp. These campsites are tent only. Please reserve your spot(s) below. We will send you a confirmation email with information about the campsite and how to check in with park staff.

Request Camping Spot

Would you like to request a camping spot?

Number of Campers

How many campers will be joining

[← Back](#)

[Finish →](#)

Cancel your registration for a workday

If your plans change, please remember to notify us of your cancellation. This allows for other volunteers to take your spot and ensure we have enough people for the project.

To cancel, click on the 'For Volunteers' tab at the top of the page. In the dropdown click 'volunteer overview' (as seen below).



You will then be taken to a page showing a snapshot of your volunteer activity. Scroll down to the 'Upcoming Opportunities' section to manage your registration. You'll find a 'remove me' option under the 'action and status' column.

Upcoming Opportunities

| Opportunity ▲ | Organization | When | Action/Status |
|---|-----------------------------|--------------------|---|
| Humboldt Lagoons State Park | Humboldt Lagoons State Park | 11/7/2020 10:00 AM | -Remove me -Location -Add to Calendar |

Questions?

If you have any further questions about navigating the webpage, don't hesitate to reach out! You can reach us at volunteer@calparks.org