



August 16, 2017

Northern California Park Champions Field Consultant: California State Parks Foundation

California State Parks Foundation (CSPF) is a member supported nonprofit dedicated to protecting, improving and advocating for all of California's state parks. With our community of supporters, we deliver innovative solutions for an excellent parks system by facilitating park improvements, inspiring stewardship, supporting partners, advocating for sound policies, and connecting people to parks. Together we ensure that the natural beauty, rich culture and history, and recreational and educational opportunities of our 280 state parks are available for all to enjoy now and for generations to come.

We are searching for an additional Northern California Field Consultant to help us expand our successful Park Champions volunteer program to additional parks in the greater Bay Area and in other regions in Northern California. Field Consultants are our boots on the ground coordinators of volunteer projects in parks. They plan and attend projects in parks, and provide mentoring and support for Lead Volunteers.

Schedule: Contract position; flexible schedule; part-time. Hours will vary according to time of year. Some weekend work required; must be able to travel, largely within Northern California.

Location: Northern California, Greater Bay Area

Reports to: Program Manager

Duties: Plan and facilitate technical details for Park Champions Program volunteer projects.

Duties include:

- Communication with park staff and volunteer leadership about *Park Champions Program* projects, such as plant identification and management, fence building, painting, and trail work;
- Create work plans for volunteer projects;
- Nurture and mentor volunteers in leadership positions;
- Foster a cheerful atmosphere, comradery, and team-building among volunteers;
- Lead and facilitate all technical aspects of volunteer work days;
- Work with CSPF Program Manager to produce timely reports and plans;
- Help prepare for, observe, and/or lead volunteer training sessions and appreciation events;
- Assist with program expansion, promotion, volunteer recruitment, etc;
- Work cooperatively with relevant CSPF staff and field consultants as needed;
- Other duties as needed.



Qualifications: The successful applicant should possess the following skills:

- Must be personable and outgoing, with excellent people skills;
- Demonstrated credibility with city, county or state parks staff;
- Experience or expertise in land management, conservation, construction, carpentry, landscaping, trails maintenance, or similar field;
- Highly self-motivated and able to work independently;
- Must be very organized and detail-oriented;
- Proficient in Word and Excel;
- Should have an interest in the environment, parks, and/or open space issues.

This position is for an independent contractor. No benefits.

To Apply:

Please send a cover letter and resume to careers@calparks.org with **Park Champions Field Consultant** as the subject line.